

Jacob's Way Homeowners Association, Inc.

1941 Mayport Road Atlantic Beach, FL 32233



May 22, 2018

Owner
Address 1
Address 2

Dear Sir or Madam,

As of the date of this letter, we have received very, very few Gate Contact Information Forms into our office. If we do not get your form returned to us to program your information in the new system, ***you will not be able to use your remote to get into the community.***

Please note that each remote has a unique remote number – the number is on a sticker and should consist of 5 digits (a very few have 4 digits). The number etched into the back of the remote is the model number – not the remote number. If you cannot read the number on the sticker, it is also inside the remote. Simply open the remote as you would to change the battery. If that doesn't work, then we have scheduled two dates to meet the technician at the gates to provide your number to you. The two dates and time frames to meet at the front of the community at the gates will be:

Friday, 5/25 from 3:30-5pm.

Monday 6/4 from 8-9:30am

Your remote must be operational in order for the tech to obtain your number. If it's been a while since you've used your remote, you may want to install a fresh battery.

If you have any questions, please feel free to contact me, Christina Johnson, your Community Association Manager – CAM, to further assist you. I can be reached at Christina@ElimServices.com or 904-563-5660. Email is the best source to try and reach me.

Sincerely,

Christina Johnson

Christina Johnson, CAM
Elim Services, Inc. *for*
Jacob's Way Homeowners Association