



## Stonehurst Plantation Amenities Rental Agreement

Your reservation is not guaranteed until the management confirms your request, you have completed, signed and submitted the reservation request, rental agreement and payment has been received for your event.

The facilities are only available to Homeowners having private parties. Functions open to the public or outside groups are **NOT ALLOWED**. Residents cannot reserve the Amenity Center for use by Third Parties unless otherwise allowed by express consent by the Stonehurst Plantation Board of Directors. Violation of the above mentioned may result in revocation of amenity privileges.

Reservations for the amenities (breezeway, volleyball court, ball field and soccer field) are limited to residents and their guest(s) only. **There is a 4 hour maximum time limit on all reservations, this INCLUDES set-up and clean-up.** If you do not clean up after your event you are subject to forfeiture of your deposit.

Should your reservation include the use of the kitchen, the kitchen key will be brought to you by Roger Galliher. The key will be left either under your door mat or at your front door if you are not home at the time of delivery. The key will be delivered the Friday before your reservation. **RESERVED EVENTS ARE LIMITED TO 20 PERSONS MAXIMUM**

### YOU ARE RESPONSIBLE FOR:

- The behavior of your guests and for ensuring that they abide by the facility rules (including pool rules, if applicable)
- Ensuring that your guests understand that they are "playing at their own risk".
- Any damages caused to the facilities and/or furniture.
- Cleaning up all trash after your event. All trash should be removed from the facility or fields and placed in the dumpster located in the parking lot. Under no circumstances should the trash be left at the facilities or fields. Failure to clean-up after your event WILL result in a forfeiture of your deposit.
- Ensuring that your guests are advised that no lifeguards are on duty and that they understand they are "swimming at their own risk".
- Should your reservation include the use of the kitchen, all keys must be returned to the drop box immediately following your reservation. Failure to return the key could result in a forfeiture of deposit.
- The kitchen must be left in a clean and orderly fashion. Failure to do so will result in forfeiture of your deposit.

### ADDITIONALLY

- All events at the pool MUST take place between the hours of dawn to dusk (9am – 8pm), and events on the other facilities (i.e. Fields) MUST take place during the hours of 6AM to 9PM from October – March and from 6AM-10PM April – September.
- No double bookings are allowed.
- No alcoholic beverages OR glass objects are allowed on any of the amenity surfaces.
- Grills can be located only in one specific area of the Amenity Center.
- The pool will remain open to residents during a reservation; however the covered lanai and kitchenette may be used by the reservation party. The party making the reservation is responsible for reserving that area before the party begins, and no tables or chairs may be taken from other areas. If additional tables and chairs are needed, the party must bring them from home and remove them immediately following the party.
- The amenities are for the use of homeowners in the Stone Hurst Plantation Community. If a tenant is reserving the amenities please include a copy of active lease and written consent from the homeowner giving permission for tenant to reserve the amenities at the specific date and time. Reservation will not be confirmed without this information.

**DEPOSIT AND FEES:**

**Amenity Center (Breezeway and Kitchenette)**

Rental Fee- None

Refundable Deposit - \$50.00 (must be paid at time of reserving facilities)

**Fields (Field and Sports Courts)**

Rental Fees – \$15.00 weekly for RECURRING EVENTS, not to exceed \$100 per month.

\$25 per weekend, not to exceed \$100 per month.

Refundable Deposit - \$50.00 for ONE-TIME use

Refundable Deposit - \$100.00 for RECURRING EVENTS

**\*NO MORE THAN 4 CONSECUTIVE WEEKENDS MAY BE RESERVED AT ANY ONE TIME. This is to allow for usage by other homeowners.**

\* Checks should be made payable to **Stonehurst Plantation HOA.**

**DEPOSITS WILL BE SHREDDED AFTER THE KEY(S) HAVE BEEN TURNED IN AND THE FACILITY IS INSPECTED TO ENSURE IT WAS LEFT CLEAN AND ORDERLY WITH NO DAMAGE.**

**Signatures**

I, \_\_\_\_\_, verify I have read and agree to the Rules and Regulations for renting the facilities and understand and agree to all the above information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this executed form with the completed rental agreement and your deposit(s) and/or rental fee(s) to:

**Stonehurst Plantation Master Association, Inc.**

**c/o First Coast Association Management**

**11555 Central Parkway, Suite 801**

**Jacksonville, FL 32224**

\*Your reservation will not be confirmed until these are received by Management.

Cancellation – If for any reason you should need to cancel, please contact management advising of such.

Aly Billings 904-717-9234 / FAX 904-998-5366 / E-MAIL [admin1@firstcoastam.com](mailto:admin1@firstcoastam.com)

OVER ⇒

**1. RENTER INFORMATION**

Name: \_\_\_\_\_ Submitted On: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone: ( \_\_\_\_\_ ) Email: \_\_\_\_\_

**2. RENTAL INFORMATION**

Event Type / Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date(s) and Time(s): \*\*\* ALL rentals are limited to a 4 hour maximum. Pool reservations must take place between the hours of dawn to dusk (9am – 8pm). All other reservations MUST take place during the hours of 6AM to 9PM from October – March and from 6AM-10PM April – September.\*\*\***

Day: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Start Time: \_\_\_\_:\_\_\_\_ am / pm (includes set-up)

Expected Attendance: \_\_\_\_\_ **\*Maximum 20 Persons** End Time: \_\_\_\_:\_\_\_\_ am / pm (includes clean-up)

**Area(s) Requested:** (Please check all that apply)

Amenity Center (Breezeway & Kitchenette) ♦ \$50 Security deposit (refundable)  
No usage fee

Fields (Field & Sport Courts)  
\$15 Weekly for RECURRING EVENTS\* ♦ \$50 Security deposit (refundable) for ONE-TIME USE  
\$25 per weekend \* ♦ \$100 Security deposit (refundable) for RECURRING EVENTS

**\*NOT TO EXCEED \$100 PER MONTH & NO MORE THAN 4 CONSECUTIVE WEEKENEDS MAY BE RESERVED AT ANY ONE TIME.**

Ball Field  Soccer Field  Volleyball Court

**Function:**

Banquet/Party  Birthday Party  Class/Program  Meeting  
 Pool Party  Sporting Event  Sports Use  Other \_\_\_\_\_

**\*Management Use Only\***

Date Received: \_\_\_\_\_ Check Received: \_\_\_\_\_ Confirmation Sent: \_\_\_\_\_  
Added To Website: \_\_\_\_\_ Check Shredded/Returned: \_\_\_\_\_

**4. ADDITIONAL EQUIPMENT**

Will additional equipment be used?     No     Yes

If you checked Yes, please indicate the type(s) of equipment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*You are responsible for removing the above mentioned items immediately after your event. Failure to remove immediately will result in forfeiture of your deposit.**

**5. STATEMENT OF UNDERSTANDING**

**I understand that this form is a request for rental, the rental deposit and the completion of this form does not guarantee my rental of the requested facility. I have read and fully comprehend the facility and rental policies and procedures.**

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Date*